

CLEMSON UNIVERSITY
CLEMSON, SOUTH CAROLINA

MINUTES

of the meeting of

THE CLEMSON UNIVERSITY BOARD OF TRUSTEES

HOLMES BALLROOM, CLEMSON HOUSE

Friday, July 12, 1991

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 1:30 p.m. with the following present: Louis P. Batson, Jr., Chairman, presiding, Bill Amick, J. J. Britton, W. G. DesChamps, Lawrence Gressette, Doug Kingsmore, Louis Lynn, Tom McTeer, Buck Mickel, Bill Neely, Phil Prince, Allen Wood, Fletcher Derrick, Paul Quattlebaum, Jim Self, P. W. McAlister, Hugh Clausen Secretary

Members of the Administration present: President Lennon, David Maxwell, Nick Lomax, Jay Gogue, David Larson, Milt Wise, Gary Ransdell, Ben Anderson.

Others present: Roger Patterson, Almeda Jacks, Debbie DuBose, Opal Hipps, Walter Cox, Jim Daniels, Jeff McNeill, John Luedeman, Greg Horton, Michael Hughey, Richard Cowden, Kay Shaw, Margaret Pridgen.

The Chairman recognized Cathy Sams to introduce the media present: Jenny Munro (Greenville News), John Padgett (The Messenger).

Minutes of the April 5, June 5 and June 20, 1991 meetings were approved.

The following proposed dates for future Board meetings were presented by the Secretary:

Friday, January 17, 1992
Friday, April 3, 1992
Friday, July 10, 1992
Friday, September 18, 1992

Dr. Britton moved that the dates be approved as submitted. Mr. Neely seconded and the vote was unanimous.

Mr. Ed Vaughn (State Auditor) spoke briefly with respect to legislative changes that will require agencies to become more accountable and efficient in their reporting practices. The State Auditor will visit Clemson University twice each year - once for the regular audit, and to evaluate compliance with federal regulations. Mr. Vaughn commended the Board for their interest in establishing an Audit Committee stating that this would be beneficial to the university. He stressed the importance of a meeting between the proposed Audit Committee and the auditors prior to, or during, the time of the audit to be conducted to discuss the auditing plan. A second meeting following the audit is recommended to discuss the findings.

The Secretary presented the audit report. A point was made that all entities within the university should increase their efficiency with respect to documentation.

The Secretary asked that the Trustees review the first draft of the revised Trustee manual and meet with their respective committees to discuss the changes.

The Secretary reported that the Executive Committee met on June 12th in Greenville to discuss the possibility of establishing an Audit Committee. The Administration believes that the Audit Committee will be of great benefit to the university in that the level of accountability and efficient reporting will continue to improve. In the past, review of auditing activities was under the purview of the Executive Committee.

Mr. Mickel moved to adopt the concept of the Audit Committee and that the duties of the Committee and the Internal Auditor be tentative until such time that appropriate duties are determined. Mr. Wood seconded and the vote was unanimous.

The Secretary presented a resolution of appreciation to Harvey Morgan from the Board. Mr. Morgan is responsible for crafting the gavels and sounding blocks presented to the outgoing Board chairmen.

Mr. DesChamps was asked to present the Agriculture and Natural Resources Committee report. There were no action items from the Committee. Information with respect to the ANR Division was distributed by Dr. Wise.

The Chairman asked that Mr. Gressette present the Budget and Finance Committee report.

Roger Patterson reviewed the 1991-92 budget analysis. (copy on file) Mr. Patterson stated that members of the budget office have been really challenged this year to develop the very best budget model possible.

The 1991-92 proposed budget was presented. (copy on file) The material was distributed to the Board prior to the meeting. Mr. Larson stated that the administration is committed to keeping fee increases to a minimum. A request was made to continue the delegation of authority to the administration to make the necessary adjustments in the budget to respond to changing conditions and estimates. (Attachment A)

Mr. Gressette moved that the 1991-92 budget be approved as presented and that the request for delegation of authority to the administration be included in this motion for approval. Mr. Mickel seconded and the vote was unanimous.

Mr. Mickel presented the Educational Policy Committee report.

At a previous meeting of the EPC it was recommended that the administration develop a set of guidelines for establishing or discontinuing a department. These guidelines have been drafted and presented to the appropriate groups. (Attachment B)

Mr. Mickel moved that the proposed guidelines for establishing or discontinuing a department be adopted as presented. Mr. Kingsmore seconded and the vote was unanimous.

A request was made by the College of Nursing to change the name of the Department of Instruction to the Department of Nursing Science. This change would allow the department name to be more reflective of the mission of the College.

Mr. Mickel moved that the request to change the name of the Department of Instruction in the College of Nursing to the Department of Nursing Science be approved. Dr. Britton seconded and the vote was unanimous.

Dr. Gogue presented a draft of the university Patent Policy for approval by the Board. (Attachment C) This policy has been submitted to the EPC and suggested changes were made.

Mr. Mickel moved that the proposed university Patent Policy be adopted by the Board. Dr. Lynn seconded and the vote was unanimous.

Dr. Gogue presented a proposed policy on research ethics. (Attachment D) New federal government regulations require that a policy of this nature be in place.

Mr. Mickel moved that the proposed policy on research ethics be adopted. Mr. Gressette seconded and the vote was unanimous.

Dr. Maxwell stated that the Southern Association of Colleges and Schools requires the Board of Trustees to annually approve the institution's mission statement. (Attachment E) This document has been submitted to the EPC as well as CHE for review.

Mr. Mickel moved that the Institutional Purpose document presented by the administration be adopted by the Board. Dr. Britton seconded and the vote was unanimous.

Dr. Maxwell introduced Dr. John Luedeman, the new Faculty Senate President. Dr. Luedeman presented a senate resolution to Mr. Batson in appreciation of his fine leadership to the Board over the past few years. Mr. Batson received a standing ovation.

Mr. Prince was asked to present the Institutional Advancement Committee report.

Mr. McAlister and Dr. Ransdell served as a two-man committee to develop a policy for Woodland Cemetery. Draft guidelines were reviewed by the IA Committee and are now brought to the Board for approval. (Attachment F) These policies and procedures were necessary in order to meet the expanding needs of the university in this area.

Mr. Prince moved that the Board adopt the proposed policies and procedures for Woodland Cemetery as presented. Mr. Mickel seconded and the vote was unanimous.

Year end gift figures were presented by Mr. Prince. A record of \$16.1 million in gifts this year represents a \$1.5 million increase over last year. The \$16.1 million reflects actual cash or cash equivalents received between July 1, 1990 and June 30, 1991. Individual gifts (17,744) totaled \$5.8 million for an average of \$324.00 per gift. The remaining \$10.3 million resulted from 927 gifts from businesses, foundations and other organizations. Each corporate gift averaged \$11,200.00. Of the total gift amount, \$14.9 million was restricted by donors. Efforts will be made to encourage unrestricted gifts allowing more flexibility in use of the funds.

Mr. John Adams presented the Alumni National Council report. The affinity license plate project has resulted in \$5,000.00 (600 tags sold) being forwarded to the Clemson Scholars Program. A goal has been set to sell 3,000 plates this year. As of April 30, 1991, the credit card program has resulted in 12,000 active accounts and a net of \$500,000.00 in revenues. Other programs were reviewed briefly.

Mr. Amick was asked to present the Student Affairs Committee report.

Mr. Lomax stated that after nine years of experience with the university licensing program, it is felt that the university has been successful for the most part in protecting Clemson marks and assuring their appropriate use. Requests for use of the seal on university publications, and for the sale of products bearing the seal, have increased significantly recently. Requiring Board consideration and approval of each individual request does not

always allow for the most timely and effective use of the seal. With this in mind, it is the desire of the administration that the control process over use of the university seal be delegated to the administration and that the administration develop guidelines for use of the seal.

Mr. Amick moved that the control process over use of the university seal be delegated to the administration and that appropriate guidelines be developed for use of the seal. Mr. Prince seconded and the vote was unanimous.

Mr. Edgar McGee presented the IPTAY report. The year ended with 18,077 members and \$5,941,429.00 in pledges. This exceeded the goal of \$5.7 million. Although the membership was down by 287, gifts were up by \$66,000.00.

Mr. Greg Horton, Student Body President, stated that goals of the coming year have been refined and include the following: improved communication between student organizations; improve the relationship with the City of Clemson and it's residents; and encourage the continued emphasis on quality education at Clemson University. Concerns addressed were: increases in tuition, housing, and food service. Mr. Horton asked for help from the administration in curbing these increases as much as possible. The East Campus Activities Center is progressing and the students are excited about the prospect of utilizing the facility.

Dr. Gogue introduced Jack Lilien who briefed the Board on the partnership with the Greenville Hospital System. Dr. Lilien (Biological Sciences) has been appointed as the interim director of the project. A search will be conducted nation-wide for a permanent director and supporting faculty.

Dr. Britton moved that the following mail ballot be ratified by the State Crop Pest Commission.

--- Japanese Beetle Quarantine revisions - April 4, 1991.

Mr. Amick seconded and the vote was unanimous.

The following mail ballots were presented for ratification by the full Board:

- 1) Department of Fertilizer and Pesticide Control lease renewal - March 11, 1991.
The lease is for 1132 square feet of office space for three years in the annual aggregate amount of \$12,067.79.
- 2) Naming of the Performing Arts Center - April 1, 1991.
Approval to name the facility the Robert Howell Brooks Center for the Performing Arts.
- 3) Brackett Hall asbestos abatement and renovations - April

- 4, 1991.
Awarding of a contract to Sherman Construction Company of Greenville, SC in the amount of \$4,857,700.00.
- 4) Land swap between CU and Gregory Sosebee - April 4, 1991.
Approval of a land swap near Oconee Point which includes 8.1 acres of university land for a 56.69 acre tract and \$7,500.00 from Mr. Sosebee.
 - 5) Clean and seal stadium stands - April 17, 1991.
Awarding of a contract to Harry S. Peterson Company of Tucker, Georgia in the amount of \$476,000.00.
 - 6) Johnstone Hall renovations (Phase 1 - asbestos removal) April 17, 1991.
Awarding of contract to Waco, Inc. of Charlotte, North Carolina in the amount of \$1,004,000.00.
 - 7) Old Pee Dee Station lease - April 22, 1991.
Approval to lease the old Pee Dee Station at \$4000.00 to grow crops for one year.
 - 8) PCB transformer abatement - May 8, 1991.
Awarding of a contract to ENSR Operations of Norcross, Georgia in the amount of \$387,800.00.
 - 9) Reappointment of Municipal Judge and Assistant Municipal Judge - May 29, 1991.
Reappointment of Lewis Merck as Municipal Judge and Coke Cauthen as Assistant Municipal Judge for term beginning August 1, 1991 through July 31, 1992.
 - 10) Re-roof newest wing of Fike Recreation Center - June 6, 1991.
Awarding of a contract to Cannon Roofing Company of Spartanburg, SC in the amount of \$335,000.00.
 - 11) Lease renewal between University Square Associates and Clemson University - June 12, 1991.
Renewal of lease for 1,063 square feet of office space, now occupied by Continuing Engineering Education for one year at an annual rate of \$14,722.50.
 - 12) Easements to Southern Bell and Duke Power - June 17, 1991.
Approval of easements for the purpose of constructing and maintaining underground lines. This request was made by the City of Clemson in conjunction with improvements in the downtown area.
 - 13) Lease of 1.29 acres to City of Clemson - June 18, 1991.
Leasing of the land adjacent to the Cochran Road Sewer

Plant at a rate of \$200.00 per year for a period of ten years.

- 14) Honorary degree candidates - June 25, 1991.
Awarding of honorary degrees to John L. Clendenin and Larry A. Jackson at the August 10 ceremony.
- 15) Thornhill Village Community Center - June 28, 1991.
Awarding of a contract to Greenbrier Construction Company in the amount of \$217,841.00 to build a 2,984 square feet facility to meet housing program needs of residents of Thornhill Village.
- 16) Naming of East Campus Housing Facility - July 1, 1991.
Approval to name the East Campus Housing facility in honor of Edward Oswald Lightsey.

Mr. Kingsmore moved that mail ballots 1-16 be ratified as a package. Mr. McTeer seconded and the vote was unanimous.

President Lennon expressed his deepest appreciation to Louis P. Batson, Jr. for his excellent leadership as Board Chairman. Dr. Lennon stated that the Board is fully dedicated to Clemson University and the support shown by the members is the best it has ever been. Mr. Batson stated that the Board is united and that this is the most important element to success.

Dr. Britton reported that the Nominating Committee met and reviewed nominations for Board Chairman. The Committee recommends Bill Amick to succeed Mr. Batson as Board Chairman.

Dr. Britton moved that the floor be closed to nominations. Mr. DesChamps seconded and the vote was unanimous.

Mr. DesChamps moved that the Board elect Bill Amick as Chairman. Mr. Mickel seconded and the vote was unanimous.


Mr. Amick thanked the Board for their confidence in him and their pledge of support during his term as Chairman.

Mr. Amick presented Mr. Batson with a gavel from the Board and expressed appreciation from all Board members for his distinguished leadership.

Other presentations were made to Mr. Batson.

The meeting adjourned at 4:00 p.m.

Respectfully submitted,


Rugby J. Clausen, Secretary
of the Board of Trustees